



The Road to *Application*

A chronological path from establishing readiness to submitting your application.

■ PHASE 0 · IN PURSUIT OF EXCELLENCE ■ PHASE 1 · APPLICATION (ON THE JOURNEY) ● DESTINATION · APPLICATION SUBMITTED

READ LEFT → RIGHT, TOP ROW THEN BOTTOM ROW ↩

0 IN PURSUIT OF EXCELLENCE – BUILD READINESS BEFORE YOU APPLY

1

Organizational Self-Assessment

Gauge readiness across all six Magnet® domains using the self-assessment in Appendix A.

START HERE

2

Confirm Eligibility

Verify CNO and nurse-leader qualifications; include every setting where nursing is practiced.

BY FUNCTION, NOT TITLE

3

Name Your MPD & Team

Assign the Magnet® Program Director who will coordinate the journey, and equip leaders with the current Application Manual.

OWNERSHIP

4

Build Structures & Processes

Stand up shared governance, the professional practice model, and the work that produces empirical outcomes.

“THE DOING”

5

Contract EO Data Vendors

Secure Magnet®-approved data for the five EO standards (EP3, EP19, EP20, EP21, EP22) and define your data process.

BEFORE YOU APPLY

CONTINUE ↓

1 APPLICATION – SUBMIT AND BECOME “ON THE JOURNEY”

6

Establish the ANCC Contract

Work with your contracting office on a sole-source Statement of Work for the Magnet® program (Appendix B).

SOLE SOURCE

7

Complete the Application

Submit the online Application Form and CNO Attestation; certify your eligibility to apply.

ONLINE

8

Submit Required Documents

CNO CV, organizational & nursing org charts, external database list, IRB attestation, and the Nurse Leadership Education Table.

ATTACHMENTS

9

Pay Fee & Set Date

Pay the application fee and request your written-document submission date from the Magnet® Program Office.

LOCK THE DATE

★

Application Submitted ★

You are now *On the Journey*. Phases 2–4 (documentation, site visit, COM decision) follow with MPO support.

DESTINATION REACHED